



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Special Meeting of the Board Tuesday, November 22, 2022 ♦ 7:00 p.m. Boardroom

Trustees:
Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Halaena Buenviaje (Student Trustee)

Regrets: Mark Watson

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

Attendance was as noted above

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 22, 2022 Special Board meeting.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports

2.1 Q4 Financial Report (August 31, 2022)

Superintendent Keys noted that the surplus of \$82,400 is attributed to higher average daily enrolment than planned, additional fuel escalator funding for transportation, additional funding to support local priorities and cancelled/postponed professional development and training. These favourable variances were offset by higher than anticipated supply and casual costs related to coverage for staff leaves, prior year Employee Life and Health Trust (ELHT) benefit adjustment, and increased consumable and utility costs.

Trustee Chopp commended the team for achieving a small surplus as many boards have reported deficits. Director McDonald commented that monies received as a result of the Board's increased enrolment was used toward teachers and staff in the classroom. He noted that other school boards found it necessary to use these funds elsewhere. Chair Petrella queried if the Board had any appetite to build contingency into the budget to assist with unexpected expenses like those acquired during the pandemic? Superintendent Keys noted that in the upcoming budget development process, Financial Services will attempt to estimate unexpected nuances such as job market, supply chain, etc. and take them into account in the budget process.



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Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Financial Statements for the Year-Ended August 31, 2022.

Carried

3. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

4. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

5. Closing Prayer

The closing prayer was led by Chair Petrella.

6. Adjournment

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the November 22, 2022 Board meeting.

Carried

Next Meeting: Tuesday, December 13, 2022, 7:00 p.m. – Boardroom